YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1. Name of the Institution

SIDDHANT COLLEGE OF MANAGEMENT STUDIES

- Name of the Head of the institution

  PROF. YOGESH PATIL

- Designation

  PRINCIPAL

- Does the institution function from its own campus?

  Yes

- Phone no./Alternate phone no.

  7905123756

- Mobile No:

  9689493733

- Registered e-mail

  siddhantmgtstudies@gmail.com

- Alternate e-mail

  manyogesh@gmail.com

- Address

  At Post Sudumbare TAL Maval Dist Pune

- City/Town

  PUNE

- State/UT

  Maharashtra

- Pin Code

  412109

2. Institutional status

- Affiliated / Constitution Colleges

  Affilated

- Type of Institution

  Co-education

- Location

  Rural

- Financial Status   **Self-financing**

- Name of the Affiliating University   **SAVITRIBAI PHULE PUNE UNIVERSITY, PUNE**

- Name of the IQAC Coordinator   **PROF. SARITA KUMARI**

- Phone No.   **7905123756**

- Alternate phone No.   **02114661991**

- Mobile   **9689493733**

- IQAC e-mail address   **siddhantmgtstudies@gmail.com**

- Alternate e-mail address   **shakya.saritaa@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.91**	**2020**	**08/01/2020**	**07/01/2025**

6.Date of Establishment of IQAC   **14/07/2023**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
00	**00**	**00**	**00**	**00**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   **06**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. skill development programs 2. Organize induction program 3. Appointments new faculties. 4. encourage students for participation in competitive events. 5. organize non teaching staff developments programs.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Tree plantation, blood donation camp.	**Nil**

13.Whether the AQAR was placed before statutory body?   **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	**Nil**

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	SIDDHANT COLLEGE OF MANAGEMENT STUDIES
• Name of the Head of the institution	PROF. YOGESH PATIL
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	7905123756
• Mobile No:	9689493733
• Registered e-mail	siddhantmgtstudies@gmail.com
• Alternate e-mail	manyogesh@gmail.com
• Address	At Post Sudumbare TAL Maval Dist Pune
• City/Town	PUNE
• State/UT	Maharashtra
• Pin Code	412109
2.Institutional status	
• Affiliated / Constitution Colleges	Affilated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Self-financing
• Name of the Affiliating University	SAVITRIBAI PHULE PUNE UNIVERSITY, PUNE

• Name of the IQAC Coordinator	**PROF. SARITA KUMARI**
• Phone No.	**7905123756**
• Alternate phone No.	**02114661991**
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Plan of Action	Achievements/Outcomes
1. Tree plantation, blood donation camp.	Nil

13.Whether the AQAR was placed before statutory body?	**No**
• Name of the statutory body	

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2023	Nil

15.Multidisciplinary / interdisciplinary

For maintaining the order of multidisciplinary and interdisciplinary things our college do MOU with other organization like NDRF, DY Patil college and so many others company's and we organized every year blood donation camp for social benefits. Our Siddhant College of Management Studies follow the subjects selection or offered subjects by SPPU or Maharashtra Govt. to learn every fields knowledge. We give project work to the students in every sem like Human Resource Management, Finance Management, Marketing Management to gain knowledge and for future benefits.

16.Academic bank of credits (ABC):

our college has been started ABC system on every students we are applying this sytems as per the guidelines of UGC. The Academic Bank of Credit (ABC)is implemented as per norms of UGC,Siddhant college of Management Studies also adopting the policy guidelines for the suitable credit transfer. The college has been adhering to the Savitribai Phule Pune University's CBCS model. The college has received guidelines from the university regarding what has to be done to implement ABC. Our college's instructors taught the students about ABC. A workshop on the application of ABC was held at Savitribai Phule Pune University, and a shared handbook on the subject was distributed. Students' ABC accounts are opened as part of the required SPPU exam.

17.Skill development:

Siddhant College of Management Studies has conducted workshops, Page 4/66 07-05-2024 08:49:48 Annual Quality Assurance Report of SIDDHANT COLLEGE OF MANAGEMENT STUDIES lectures and programmers for various skill development programs for BCA,BBA and B.Com students, they are aware about technical ,management as well as financial terms . In NSS program students are trained in a rational way for the life skills which they practice during the activities and residential camps in remote villages as well as NDRF camp. Communication Skill Enhancement Programs are arranged by the guest lecturers ,MOU are done with other colleges which shares the language Lab which are useful for to learn new languages.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college has planned to introduce such courses in near future.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college has already switched from the traditional system to Outcome Based Educational system (OBE). The Savitribai Phule Pune university designed syllabus of all the courses. faculties are given all updates with the latest knowledge requirements. The university syllabi mention course outcomes. Program Outcomes,Program Specific Outcomes and Course Outcomes are displayed on college website and on notice boards. Pedagogy is designed and used in teaching-learning practices to achieve the learning outcomes.

20.Distance education/online education:

Our siddhant college of management studies, all teachers has been adopted ICT tools using for teaching students. The ICT tools is very much effective and beneficary for all students this tools developed students skills and enhance their knowledge very fast. College teaching staff have been using ICT and modern methods of teaching. In the situation of Covid-19 all teaching staff members adopted online platforms for teaching and engaging students through various online techniques like Google classroom ,Microsoft Teams,Zoom, Webex, etc. College IQAC cell has also organized training sessions for the faculty members to design MOOCs. The majority of faculty members and advanced learners are promoted to enroll for MOOCs through NPTEL, Courses, and EDx. Most of the classrooms of the institute are Smart Classrooms with ICT-enabled functions. This has made it possible to provide online and virtual content for teachers as well as experts from remote places.

Extended Profile

1.Programme

1.1   **06**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **425**

Number of students during the year

File Description	Documents
Data Template	**View File**

2.2   **44**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	**View File**

2.3   **96**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	**View File**

3.Academic

3.1   **13**

Number of full time teachers during the year

File Description	Documents
Data Template	**View File**

3.2   **13**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	06
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	425
Number of students during the year	

File Description	Documents
Data Template	View File

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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	96
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	13
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**13**

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**10**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**411,292**
4.3 Total number of computers on campus for academic purposes	**160**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Credit Base Choice System is used by Savitribai Phule Pune University, to which Siddhant College of Management Studies is affiliated. It is being implemented as a 2019 pattern for UG,

1.Curriculum Planning and Alignment

- **Syllabus Review and Updates: Regular review of the curriculum by faculty and academic committees to ensure it aligns with industry trends, academic standards, and student needs.**

2. Structured Academic Calendar

- **Well-Planned Schedule: Academic calendars and timetables are prepared in advance to ensure systematic course coverage, timely assessment, and co-curricular activities.**
- **Course Monitoring: Regular feedback and monitoring**

mechanisms to track the progress of course delivery.

3. Effective Teaching-Learning Practices

- **Lesson Plans: Faculty prepare detailed lesson plans for each subject, outlining objectives, resources, and instructional methods for effective learning.**

4. Documentation and Record Keeping

- **Attendance and Progress Monitoring: Student attendance, performance, and participation are documented to ensure students are progressing as expected.**
- **Evaluation and Feedback: Periodic assessments and timely feedback to students help in identifying areas of improvement.**

5. Continuous Improvement

- **Feedback from Stakeholders: Feedback from students, alumni,Teachersis collected and analyzed for further curriculum enhancement.**

This process helps ensure that the curriculum delivery is systematic, accountable, and adaptable to changes.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Adhering to the academic calendar, including the conduct of Continuous Internal Evaluation (CIE), is crucial for maintaining the academic integrity and timely progression of the curriculum. Here's how an institution ensures adherence:

1. **Structured Academic Calendar:**
   - **The academic calendar is created well in advance and includes all important dates such as the start and end of terms, examination periods, and holidays.**
2. **Planned CIE Framework:**

- The CIE process includes multiple evaluation methods such as quizzes, assignments, class participation, presentations, and mid-semester exams.
3. Faculty Coordination:
    - Faculty members are required to adhere to the academic schedule, conducting internal assessments as planned.
4. Timely Feedback and Results:
    - After conducting each CIE component, faculty members are required to provide timely feedback to students.
    - Results from the internal assessments are recorded and submitted as per the calendar to avoid any backlog before the final exams.
    - At the beginning of each semester, an academic calendar is prepared by the academic coordinator based on the schedule provided by University, consisting of various curricular schedules like:
    - College Reopening Date ·
    - Unit Wise Syllabus Completion Details
    - IQAC Meeting
    - Internal Assessment Test I, II and, III

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

05

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

05

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Co-Curricular and Extracurricular Activities

Our institute strives to integrate cross-cutting issues such as professional ethics, gender sensitivity, human values, environmental sustainability, and related themes into the curriculum. While the university prescribes the syllabus, the college maximizes efforts within these constraints to address these crucial topics. Below are some initiatives undertaken:

1. **Gender Sensitivity:**
    - **The college has established a Committee for Women's Anti-Harassment and an Internal Complaints Committee.**
    - **Programs are organized to commemorate Women's Day, fostering awareness and discussions on gender equality.**
2. **Environment and Sustainability:**
    - **The College promotes environmental protection through tree plantation drives and sustainable development programs.**
    - **The college actively participates in the Swachh Bharat Abhiyan and has conducted at Bhandara Dongar to emphasize cleanliness and sustainability.**
3. **Human Values and Professional Ethics:**
    - **National festivals like Independence Day and Republic Day are celebrated to inspire patriotic and moral values.**
    - **Social initiatives, including blood donation camps, are organized to encourage a spirit of community service and altruism.**

These efforts reflect the college's commitment to creating

socially responsible, ethical, and environmentally conscious individuals.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File](#)
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

50

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni   **B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows   **B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

580

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

46

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college evaluates students' learning levels and implements specialized programs for both advanced and slow learners, utilizing innovative techniques to enhance their educational experience.

For advanced learners, it may offer enrichment activities, challenging projects, or mentorship opportunities.

For slow learners, tailored support, individualized instruction, and engaging resources can help them grasp concepts more effectively. This dual approach fosters an inclusive environment that meets diverse learning needs and promotes overall academic growth.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
425	**13**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching and learning tools play a crucial role in the field of Information and Communication Technology (ICT) education. These tools can enhance student engagement, facilitate active learning, and provide a more interactive and dynamic learning experience. Here are some popular ICT teaching and learning tools for students:

ICT Enabled Teaching:-ICT enabled teaching includes Wi-Fi enabled class rooms with LCD, Language Lab, Smart Class rooms, etc. The institution adopts modern pedagogy to enhance teaching-learning process. The institution has the essential equipments to support the faculty members and students.

Student Seminars: The Student seminars are organized where in the papers are presented by students on contemporary topics to enrich their learning experience.

Summer Internship Program :- Industrial Visits:- Departments Plan and Organize the industrial visits for students to provide exposure to industrial work culture

Project workProject work is organized in two phases

1)Mini project and 2)Major Projects this is an essential element of each programme

Internship or Field Projects in industry:- Learning Management Systems (LMS): LMS platforms like Moodle, Canvas, or Blackboard provide a centralized online space for course materials, discussions, assessments, and collaboration. Teachers can upload resources, create quizzes, and facilitate communication within the platform.

Interactive Whiteboards (IWBs): IWBs allow teachers and students to interact with digital content in real-time. They can be used for presentations, collaborative activities, and demonstrations.

Practical:- For BBA(CA) Students college conduct practical every day 3/4 hours as per SPPU Syllabus.

Industrial Visit:- College arranged industrial visit in every

sem for students.

File Description	Documents
Upload any additional information	View File
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.ICT Tools provided by the college for teaching learning like Youtube channel, wifi facility, Google classes, zoom classes, online notes laptops or computers used for teaching. Whatsapp group used as platforms to communicate, make announcements, address queries, and share information. The classrooms have adequate and good quality furniture's. The college has tutorial rooms for discussion on Projects, seminar and completing assignments.

All computer labs are well equipped. The practical's are performed as per the SPPU syllabus. The Charts and models are as well displayed in laboratory for trouble-free understanding of practicals. "Mock" Practical exam is conducted in computer laboratories to enhance capabilities of students for better performance in exam. Library: Library is equipped with books, journals, magazines, news paper and e- resources. Library has well-furnished reading room with 24x7 Wi-Fi facility.T&P cell: T&P cell facilitates arranging training session, placement drive. Institute Industry interaction cell arranges site visit, gives guidance to final year students for industrial Projects. Seminar Halls: The College has One Seminar halls with ICT facility for conducting subject matter expert lectures, paper presentation, conferences and workshops.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

13

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Assessment and Evaluation process

This is a two tier system.University defined and

SPPU Pune conducts various examinations to evaluate the students. There are the assessment examinations of the affiliating university such for First and Second year, In-semester examination for third and final year, Pr/Oral exams and End-Semester exam for all. The main written examination is conducted at the end of the semester. The institute has to make sure that the students are ready for these examinations.

University evaluation reforms:

- **The CEO and Examination Committee schedules and executes the evaluation process with strict monitoring on regular basis.**
- **Internal squad comprising of senior faculty members**

oversees the smooth conduction of university theory examination.

- CCTV cameras are deployed at all class rooms, exam cell and laboratories to monitor the online examinations.
- Project & Practical evaluation process through Oral Viva & Computer lab practical base (SPPU External Evaluator).

1. Institute defined. Internal evaluation reforms:

The term work evaluation is done by respective course teachers in the mid and at the end of semester. The students refortified about their performance evaluation of students are displayed on notice board through Continuous Assessment Report (CAR). Student can discuss any queries about CAR with the concerned teacher.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

1. Clear Policy Framework

Documentation: Provide a detailed policy outlining the grievance process, including types of grievances.

Accessibility: Make this information easily accessible to all students through websites, and orientation sessions.

2. Formal Submission Process

Online Platform: Set up an online grievance portal where students can submit their complaints. This should include:

A standardized form to capture necessary details (e.g., student ID, course, specific grievance).

An option to upload relevant documents (e.g., exam scripts, previous communications).

3. Acknowledgment of Grievance

Immediate Confirmation: Upon submission, automatically send a confirmation email to the student, detailing the grievance submission date and next steps.

Tracking System: Provide a tracking number for students to monitor the status of their grievance.

4. Dedicated Grievance Committee

Composition: Form a committee with representatives from faculty, administration, and student bodies to ensure diverse perspectives.

Training: Provide training for committee members on grievance handling and conflict resolution.

5. Transparent Investigation Process

Clear Procedures: Outline how grievances will be investigated, including gathering evidence and interviewing relevant parties.

Interim Measures: If necessary, put interim measures in place while the investigation is ongoing (e.g., re-evaluating grades).

6. Communication

Regular Updates: Keep the student informed throughout the process with periodic updates on the status of their grievance.

Final Report: At the conclusion of the investigation, provide a written response detailing the findings and the resolution.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program Outcomes (POs): It represents the knowledge, skills and attitudes the students should

have at the end of a course completion of their respective engineering program.

Course Outcomes (COs): It gives the resultant knowledge and skills the student acquires at the

end of each course. It defines the cognitive processes a course provides.

Mechanism of Communication: The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. Graduate attributes are described to the first year students at the commencement of the programme. Few hours are spent by the teachers

1. Hard Copy of syllabi and Learning Outcomes are available in the departments for ready

reference to the teachers and students

2. The importance of the learning outcomes has been communicated to the teachers in every

IQAC meeting and College Committee meeting

3. The students are also made aware of the same through Tutorial meetings

4. Workshops have also been conducted for developing the Programme Educational

Objectives and Learning outcomes at college level.5. After attainment of consensus, the same are widely propagated and publicized through various means such as display and/or communication specified here under.

? Website? Classrooms? Department Notice Boards? Meetings/ Interactions with employers or workshops? Parent meet

? Faculty meetings? Alumni meetings? Library

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our college is affiliated to SPP University, Pune We offered Under Graduate, Post Graduate courses under the Faculty of Commerce and Management. For these programs and courses, the College followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the College and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board.

After measuring attainment of POs , PSOs and COs, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five years. In a similar way, the ratio of students' placement is also increasing. We took utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes. Even we took feedback from all the stakeholders in this respect and try to take necessary steps accordingly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

58

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

www.siddhantmgtstudies.in

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

06

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

03

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Siddhant College of Management Studies is committed to raising awareness among students about the needs of the community through a variety of outreach initiatives. Our students actively participate in community service projects, which play a key role in their personal and professional growth. The college organizes several programs in the surrounding community and encourages social events that foster awareness and responsibility among students.

The Institute aims to nurture students, faculty, and staff as responsible members of the community while promoting their holistic development across various aspects. One of the notable initiatives includes offering free eye exams to both students and staff.

The college also hosts a Blood Donation Camp, which not only promotes a sense of ethical responsibility among donors but also enhances their empathy and compassion. In addition, to raise environmental awareness, the college organizes tree plantation

events, encouraging students to actively engage in preserving nature.

To promote cleanliness and hygiene, SCMS organizes the "Swachh Bharat Abhiyan" to inspire students to take pride in their surroundings and practice cleanliness.

These outreach activities significantly impact students, boosting their confidence, leadership skills, and fostering meaningful relationships with their peers and the broader community. Moreover, these programs help raise awareness and encourage the development of students' hidden talents. All outreach events and initiatives by the Institute's Society and Committee are shared, updated, and promoted via class WhatsApp groups and social media platforms, ensuring wide participation and visibility.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red

Cross/ YRC etc., during the year

`04`

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`30`

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

`09`

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

`00`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File]

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

`SCMS has a well-developed and spacious campus. The Main building of SCMS includes Principal office, Admin Office, HOD cabin, Library, Computer Labs, Lecture Hall, and Operational Classroom for Students and Faculty rooms for Teaching Staff.`

`It is equipped with modern facilities and learning resources to achieve academic excellence according to its vision and strategic objectives.`

`The infrastructure facilities and learning resources are categorized as under:`

- `Learning Resources include resources and infrastructure required for library, computer labs, classroom for teaching, events, meetings and seminars.`
- `Support facilities include hostels for non-resident students, canteens, Transportation`
- `Utilities include safe drinking water, Restrooms and power generators. Classes are scheduled for optimal utilization of the available physical infrastructure.`

Our College has one of the best facilities for teachers, Students regarding teaching and learning. Here we provide one Smart operating class with Smart board, Projector. And another 6 classroom for lecture purpose. The statutory body states that there are enough classrooms, two computer labs, and one internet lab available for students and faculties. The college provides two classrooms with 146 square metres of carpeting and Wi-Fi connectivity. The college offers students more than sixty PCs with internet connection in the computer lab. The computer lab's 213 square metres of carpeting. The lecture hall contains an approximate 114 square metres of carpeted floor space and is ICT-equipped.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Siddhant College of Management Studies (SCMS) is committed to providing an all-round education that goes beyond academics. Recognizing the importance of physical, mental, and creative well-being, the institution has made significant investments in developing comprehensive facilities for cultural activities, sports (both indoor and outdoor), a gymnasium, and a yoga center. These facilities are designed to nurture students' talents, promote fitness, and enhance their overall personal development. This report assesses the adequacy of these facilities and highlights how they contribute to the growth and holistic development of students at SCMS.

Cultural Activities

Sports and Games

Gymnasium

Yoga Centre

Siddhant College of Management Studies has established a comprehensive and modern infrastructure that caters to the cultural, sports, fitness, and wellness needs of its students.

The institution's facilities for cultural activities, sports (indoor and outdoor), gymnasium, and yoga center are well-designed, adequately equipped, and regularly maintained, ensuring that students have the resources and support necessary to thrive in these areas.

The availability of such facilities plays a vital role in fostering holistic student development, promoting physical fitness, mental well-being, and the development of creative talents. SCMS remains committed to continuously improving and expanding these facilities to provide a balanced and enriching experience for all its students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year

(INR in lakhs)

`70 lakhs`

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

A library collection can include books of all publications, periodical, newspapers, manuscript, and our library offers the resources and encourages the thinking process, creativity, inquisitiveness and makes the learning more fruitful. The function of library is to provide textbooks, reference books,, research, Projects conducted till date on various subjects to students, teachers and researchers. It tracks and circulates all of the library's materials. Access comprehensive information about the library's collection, including books that have been checked out and those that have been returned, at their signatures in record register, which has saved them important time. The college library offers an extensive collection of books, periodicals, magazines, newspapers. It now has 4050 books, 25 journals and 23 periodicals. The Institute library offers a variety of resources to students, faculty, and staff, including course syllabi, exam questions, project reports, open stack access, a reading area, and newspaper clippings. A reading room with 150 seats, area of 645 square meters. There is a Digital Library in the college library where students may download e-journals and articles, as well as numerous paid and free databases. There is an Internet-connected computer at the library also. Initiatives taken by the College, are the following : 1. Free WI-FI, internet access, download and printout facility have been provided. 2. Reprographic facilities. 3. Organization of Book Exhibitions/Display of new books. 4. Proper system of feedback from users to improve library services. 5. System of recommendation for purchase of books through Departments.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

306201

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

10

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

When it comes to creating a contemporary, dynamic learning environment, we at Siddhant College of Management Studies (SCMS) understand how important technology is. As part of our dedication to offering a top-notch educational experience, we constantly modernize and improve our IT infrastructure to satisfy the changing demands of staff, instructors, and students. The ongoing enhancement of our Wi-Fi infrastructure is one of the main areas of attention. We make certain that every academic and common area of the campus has dependable, fast internet connectivity. Expanding bandwidth, improving connectivity, and strengthening security standards are all part of our routine Wi-Fi updates, which guarantee smooth access to study materials, online resources, and collaborative platforms. Apart from Wi-Fi, SCMS makes investments in updating software, maintaining cutting-edge hardware, and enhancing computer laboratories to provide

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

110

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1 lacks

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Siddhant College of Management Studies is dedicated to offering a supportive learning environment that encourages both academic success and all-around growth. The effective administration, upkeep, and use of the school's academic, support, and physical facilities demonstrate this dedication. In order to meet the demands of students, instructors, and staff, these facilities include labs, libraries, computer labs, classrooms, and other infrastructure components. To guarantee that these facilities are kept in top shape and used efficiently to fulfill the educational goals, the college has set up explicit policies and processes.

Maintenance: A group of knowledgeable technicians keep the labs in good working order by making sure all of the instruments and equipment are operating as intended. Every month, routine

calibrations and checks are performed, and any necessary repairs are taken care of right away. Staff and students receive training on laboratory safety measures, and safety rules are enforced. Use: Classes, hands-on training, and research activities are planned in the laboratories. The laboratory sessions are prearranged by department heads and faculty. Periodically, special training sessions and workshops are planned to guarantee optimal utilization.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

11

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

24

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

81

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

81

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

C. Any 2 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

6

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

10

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

There is a student council in every department. Students are encouraged to engage in extracurricular and co-curricular activities outside of the classroom by the student council. The NSS coordinator, sports coordinator, and cultural coordinator are only a few of the events that the Students' Council plans. The associations conduct the events under the direction of the academic representatives.for student activities: Overseeing various association-related tasks. • Participating in workshops, career counseling seminars, intercollegiate competitions and conferences, and award delivery ceremonies sponsored by the college. • Participating in various projects and celebrating cultural events. The student coordinator handles a number of duties to ensure the seamless and effective running of the college's numerous events, such as announcing events in class to entice students to attend, collecting student names from the class, planning programs, setting up stages, comparing, and organizing events.

Organizing an annual college-level social event that combines athletic and cultural events is one of the student council's activities. • Celebrating important national festivals to promote patriotism, such as Republic Day and Independence Day • To organize Teacher's Day, blood drives, tree plantings, and other events. Cultural activities include the following: The program for induction • Shiv Jayanti

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

01

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

By providing financial or other types of support, the existence of a registered alumni association can significantly aid in the growth of SCMS. Graduates of educational institutions create these societies in order to maintain their ties to their alma mater and support its expansion and prosperity. One of the primary contributions of a recognized alumni association is financial support. Many alumni associations collect money through their membership fees. These funds could be used by the school to offer services for student support. The alumni association's financial contributions can help the university meet its growing needs and constrained resources.

An alumni meet-up with an induction event (Umang) was held by the college. Alumni get together, meet with newcomers, and exchange ideas. In addition to financial support, alumni associations offer many forms of assistance. They can help promote the school by organizing events, holding alumni get-togethers, and maintaining a strong online presence. Participating in these programs can improve brand recognition and attract more prospective students and donors. Alumni associations can also be a great resource for students in need of professional guidance and mentoring by organizing workshops, networking events, and job fairs. These courses can help students become more employable.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

6.1.1-The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the institution reflect the values and objectives of the founders. The vision and mission are as follows:

Vision:

- **Empowerment of common rural students through quality education to meet the global challenges at the lowest cost.**

Mission:

- **To foster academic excellence through innovative teaching learning methods.**
- **To inculcate research and entrepreneurial skills.**
- **To create an attitude practicing social conscience.**
- **To actuate students to practice sustainable leadership through innate skills.**
- **To provide quality education to all students irrespective of caste, creed, religion and socio-economic status to uplift the society as a whole.**
- **To maintain excellent academic standard through innovation**

and effective teaching learning method in a joyful environment.
- **To mould the student as a golden citizen.**
- **To create a learner-friendly environment to make learning a joyful and fruitful experience.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution was established in 2004. Since then, the structure of the Institution has remained participative and decentralized. There is a permanent Principal in the Institution. There is no post of Vice Principal in the Institution. In the absence of the principal, Head Of Department (H.O.D) are given charges to handle the administrative and academic jobs of the Institution. The principal is authorized to take any decision for the welfare of the students and the Institution. The members of the CAYMET do not interfere in the decisions taken by the principal for the smooth running of the Institution. They are informed of the important decisions taken and their formal and informal approvals are taken as the case may be. In the meetings with the member of the CAYMET, the Principal gives the reports of the administrative and academic activities of the Institution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

6.2.1 THE INSTITUTIONAL STRATEGIC/PERSPECTIVE PLAN IS EFFECTIVELY DEPLOYED

Institutional Strategic Goals

1. **Effective Leadership and Participative management**
2. **Constant Internal Quality Assurance System**
3. **Student's Overall Development through Participation**
4. **Employees Advancement & Welfare**
5. **Escalating Placements**
6. **Proper Discipline**
7. **Women/Student/Faculty Grievance**
8. **Financial Planning & Management**
9. **Institute – Industry Interaction**
10. **Constant Growth in Research and Development**
11. **Alumni Interaction and Outreach activities**
12. **Mounting Physical Infrastructure**

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

ADMINISTRATIVE SETUP: With the hands-on experience of the management, the Institutional Management is designed in a scientific way with transparency to get the optimum results out of it. A hierarchical set-up is established from top management to down the level clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage. Siddhant College Of Management Studies (SCMS) has been established in 2004. It has a Governing body to monitor and achieving the vision and mission of the institution. It has an effective organizational structure which monitors and improves

the institution.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	[View File]()

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File]()
Screen shots of user interfaces	[View File]()
Any additional information	[View File]()
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File]()

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The welfare measures for the teaching and non-teaching staff are successfully implemented in the Institution, the following benefits are given to the teaching and non-teaching staff:

- **Schemes as per Maharashtra Govt. norms such as Earned Leave, Medical Leave, Maternity Leave etc.**
- **Promotions/ upgradation /career advancement etc as per AICTE norms for faculty and for Non-teaching staff as per Maharashtra Government promotion rules.**
- **Encouragement and Financial Support to the faculty & staff**

to attend workshops, conferences, and other faculty & staff development / Training programmes including leave for attending the same for the career development and progression of the teaching as well as non-teaching staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

00

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The institution has performance based appraisal system for the assessment of teaching and nonteaching staff. The appraisal report is based on the annual performance of the employees on the basis of their academic, research and other extra-curricular activities.

Performance appraisal system for teaching staff :

The teacher, as a person and teacher as performer, is also one of the mandatory assessment for his/her performance is appraised through his/her implementation of innovative methodologies in classroom lectures, seminars, tutorials, course delivery, question paper setting and evaluation, updating of materials etc. Besides, student feedback and pass percentage of the course are also considered. The performance of the faculty is evaluated based on professional contribution to academics, contribution to short term training courses, performing invigilation duties, contribution to College administrative bodies such as college academic council, R&D council, planning and development committee, NAAC, etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

6.4.1 Institution conducts internal and external financial audits regularly. Enumerate the various internal and external financial audits carried out during the last five years:

The institute has the budgetary control system to monitor the effective and efficient use of financial resources. Many reforms were brought in the financial administration of the institution. Financial committee headed by the principal and representations of the management, teaching staff and administrative staff will be sought budgetary requirements from various departments and cells. At the beginning of the academic year the annual budgets

are prepared, reviewed and approved by the finance committee. The finance committee has fixed the limits of total recurring and non-recurring expenditures based on the income and resources of the institution.

The institute regularly follows internal and external financial audit system. The institutional accounts are audited regularly by both internal and statutory audits.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

6.4.3 Institutional strategies for mobilization of funds and the optimal utilization of resources.

The institution always monitors the effective and efficient use of available financial resources for the infrastructure development to support teaching learning process. Siddhant College of Management Studies is a self-financed private institution, tuition fee is the main source of income. Along with tuition fee, research grants from various Government and Non Government agencies, consultancy projects and funding from alumni are add on resources for mobilization of funds. These funds are utilized for all recurring and non-recurring expenditure. The institution has a well-defined mechanism to monitor effective utilization of available financial resources for the development of the infrastructure to augment academic needs. All the administrative and academic heads along with coordinators of different cells (viz., research committee,

placement cell, library advisory committee (for the purchase of books / journals), purchase committee (for repair and maintenance cost) software and internet charges, printing and stationary, equipment and consumables, furniture and fixtures), NSS cell, sports, cultural committee etc., will submit the budget requirements for the coming academic year. The finance committee prepares an annual budget estimate duly considering the proposals received and also the recommendations of the principal and management. All the major financial decisions are taken by the institute's financial committee and Governing Body (GB). Institute adheres to utilization of budget approved for academic expenses and administrative expenses by management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Upload two examples of best practices institutionalized as a result of IQAC initiatives

IQAC is one of the major policy making and implementing unit in our college. It strives hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and growing need of students. It assesses and suggests the parameters of quality education.

However following may be two examples of best practices institutionalized:

- Academic Audit through IQAC:

The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education. Academic Audit Committee is set up for

this purpose. At the beginning of academic session, the committee collects academic plan including publication, extension activity, collaboration, innovative and best practices, assignment, ICT based activity, students competition, seminar and workshop supposed to organize for better performance. The Committee evaluated plan submitted by the departments and committees, twice in an academic session as per the academic plan and reviewed their academic progress. The report of the committee was submitted to the IQAC and the same is put in the College Development Committee for discussion, suggestion and approval.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

6.5.2 The institution reviews its teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the central body within the college monitors and review the teaching-learning process regularly. Based on feedback various innovative activities and reforms were introduced. The improvements based on feedback implemented are:

A)IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes:

The standard methods of teaching, learning, and evaluation which are proven over the years are being followed.

Academic Calendar: Based on the University Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops/ FDP's/ Hands-on-series and many more.

Preparation of lesson plan for each Semester: The lesson plan is prepared by the faculty members for all the subjects they teach in that particular semester. Enriching the curriculum with guest lectures, industrial visits, and Internships

Daily lecture Record: Everyday faculty prepare and submit details of the lecture along with the topic covered.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In compliance with Article 16, the college launched many CSR

(Corporate Social Responsibility) initiatives, such as "Equal Opportunity" and "Constitutional Rights for Women". Human self-esteem, social and natural impartiality, and universal human rights are all encouraged and upheld at Siddhant College of Management Studies (SCMS). Furthermore, it acknowledges the necessity of putting in place a Gender Harmony and Anti-Sexual Harassment Policy to encourage an Additionally, it recognizes the need to implement an Anti-Sexual Harassment and Gender Harmony Policy in order to promote an Anatmosphere free from sexual harassment anddiscrimination andsocial security,preventionand counselling.. Social Security benefits: Social security is a priority of Siddhant College of Management Studies not only for its employees but also for others living nearby.The SCMS campushas astrong security system inplaceand allpeopleand vehicles are repeatedlyscreenedat entry points.Security checks visitors before issuing IDs, and students use ID cards at all times.Students and faculty often receive safety and security tips.to ensure the rights of women to be free from sexual harassment and to live in a safe environment

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling

system Hazardous chemicals and radioactive waste management

Siddhant College of Management Studies is striving to achieve "zero waste" and minimise its operational impact on the environment by adhering to the "reduce-reuse-recycle" principle. We exercise careful budgetary control over our purchases as a first step towards reducing waste. E-waste management: The working components of the electrical and electronic equipment that was salvaged and put to use have been placed in a different room. Inventory management: Data about the origin and intended use of e-waste disposal is systematically documented in registers.Liquid Waste Management: It is the process of removing contaminants from waste water. The trust keeps a sewage treatment plant on the land to deal with the liquid waste. Reclaimed water is utilised for gardening and car washing. Paper Recycling : The Eco Club is in charge of the Paper Recycling Unit that was set up on our college's campus. The truth is that this department uses waste paper that has collected from other departments to make recycled paper that can be used for various reasons.The paper recycling unit uses waste paper that has accumulated from several departments to make recycled paper that may be used for a variety of applications.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

                                                `C. Any 2 of the above`

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

        `D. Any 1 of the above`

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive
    `B. Any 3 of the above`

technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In order to foster an atmosphere that upholds ethical, cultural, and spiritual values among students and staff, the institution plans and conducts a number of events aimed at building a country of young with noble attitudes and moral responsibility. In order to cultivate the emotional and Religious sentiments among the staff and students, memorial days are organized and supported by the administration on campus to promote social peace and unity in addition to providing entertainment and leisure. The institution's belief in the equality of all cultures and traditions is demonstrated by the fact that students from all castes, religions, and geographical locations study side by side without facing any form of prejudice. We do not tolerate any form of prejudice towards cultural, regional, linguistic, communal socio-economic, or any other diversity, notwithstanding the institution's heterogeneous socio-cultural background or language differences. It is clear from the fact that students from all castes, religions, and geographical areas are learning together without facing any form of prejudice that the school upholds the equality of all cultures and traditions. We are tolerant of linguistic, cultural, regional, socioeconomic, and other diversity, even if the institution's members come from a variety of socio cultural backgrounds and

speak different languages.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is proud to have started the Tree Plantation Program, which aims to advance students' development as better citizens of the nation by focusing not just on their strong academic backgrounds. In this sense, the institute uses a variety of activities and events to foster a sense of solidarity among the student body in addition to providing professional legal education. Numerous academic departments have long engaged in the practice of planning events that serve to both inspire and encourage students to embrace a variety of behaviors that uphold the "Unity in Diversity" of our nation. The goal of the Green Initiative is to make the environmental sector competitive enough to enable the achievement of greenhouse gas emission neutrality. The College observes Independence Day, Republic Day, and Shivaji Maharaj Jayanti on February 19 with great fervor. Dandiya celebration on 4th October 2023, On November 25/11/ 2023, "Sanvidhan Divas" Constitution Day was observed. Students took part in elocution and quiz contests with all of their knowledge, which helped to promote the ideal constitutional principles and the fundamental rights and duties of Indian citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The   **B. Any 3 of the above**

Code of Conduct is displayed on the website
There is a committee to monitor adherence
to the Code of Conduct Institution
organizes professional ethics programmes
for students,   teachers,
administrators and other staff   4.
Annual awareness programmes on Code of
Conduct are organized

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The group organizes official holidays and foreign festivals as part of its commemoration events. 26th January - Republic Day, observed on January 26 as a national holiday, honors the adoption of India's constitution on that day in 1950. 15th August - Independence Day is celebrated on the 15th of August. The 7th annual World Yoga Day was successfully conducted by our BBA/BCA and B.com students and NSS members at Siddhant College of Management Studies on June 21, 2023. Teachers Day - Every year on September 5th , we celebrate Teacher's Day . Shivjayanti : We celibrated Shivaji Maharaj Jayanti on19th February.Fresher's Welcoming Party - On December 28, 2023, senior college students and recent arrivals interacted on campus for the induction ceremony. The opportunity for the freshmen to demonstrate their abilities and network with the more seasoned staff members made it a terrific event. Since the SCMS Annual Cultural Festival's start, students have planned events to combine fun, education, creativity, innovation, and novelty.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.Beti Bachao, Beti Padhao :

'Save the girl child, educate the girl kid' is the translation of the phrase Beti Bachao, Beti Padhao. The program seeks to increase the effectiveness of welfare services for girls and educate the public against gender bias. These instructions are intended to be used as a reference with all the practical information required regarding the elements of B.B.B.P. and how to apply, track, and report it at different levels. These are also meant to be a useful reference guide for policy direction and oversight for authorities at the federal, state, and union territory (UT) levels.

2. Communication and Soft Skill Development

Development of Soft Skills and Communication: Communication skills are the aptitudes you employ when exchanging various types of information. Sharing new ideas, feelings, or even project updates are a few examples. Speaking, listening, observing, and empathizing are all necessary for good communication. Learning effective communication will improve your relationships, career, and problem-solving abilities in addition to helping you develop your soft skills. One of the main reasons skills are appreciated in today's world is that they may be applied right away to the task at hand.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

According to this perspective, our college has a goal statement, and we constantly work to improve the quality of students in the ruler area. Regarding our mission and vision, the college consistently strives to include uniqueness into its work. Many of the students at our college come from the nearby communities. There are more female students than male students. The majority of students from rural areas come from disadvantaged backgrounds, yet their talent, intelligence, and humility are not lacking.

The college's top priority is to offer high-quality postsecondary education with the goal of improving the necessary knowledge and abilities. The year 2008 saw the founding of this college. The primary goal was to give rural students in this region, particularly those who were girls, the chance to pursue higher education in order to advance their families' financial well-being. According to its mission statement, HEI provides its students with the chance to actively engage in all extracurricular, curricular, and extension activities, including those that promote professional, cultural, and social consciousness, alertness, and responsiveness.

They get the chance to compete in a variety of university- and state-level cultural competitions thanks to the cultural department.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Credit Base Choice System is used by Savitribai Phule Pune University, to which Siddhant College of Management Studies is affiliated. It is being implemented as a 2019 pattern for UG,

1.Curriculum Planning and Alignment

- Syllabus Review and Updates: Regular review of the curriculum by faculty and academic committees to ensure it aligns with industry trends, academic standards, and student needs.

2. Structured Academic Calendar

- Well-Planned Schedule: Academic calendars and timetables are prepared in advance to ensure systematic course coverage, timely assessment, and co-curricular activities.
- Course Monitoring: Regular feedback and monitoring mechanisms to track the progress of course delivery.

3. Effective Teaching-Learning Practices

- Lesson Plans: Faculty prepare detailed lesson plans for each subject, outlining objectives, resources, and instructional methods for effective learning.

4. Documentation and Record Keeping

- Attendance and Progress Monitoring: Student attendance, performance, and participation are documented to ensure students are progressing as expected.
- Evaluation and Feedback: Periodic assessments and timely feedback to students help in identifying areas of improvement.

5. Continuous Improvement

- **Feedback from Stakeholders: Feedback from students, alumni,Teachersis collected and analyzed for further curriculum enhancement.**

This process helps ensure that the curriculum delivery is systematic, accountable, and adaptable to changes.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Adhering to the academic calendar, including the conduct of Continuous Internal Evaluation (CIE), is crucial for maintaining the academic integrity and timely progression of the curriculum. Here's how an institution ensures adherence:

1. **Structured Academic Calendar:**
   - **The academic calendar is created well in advance and includes all important dates such as the start and end of terms, examination periods, and holidays.**
2. **Planned CIE Framework:**
   - **The CIE process includes multiple evaluation methods such as quizzes, assignments, class participation, presentations, and mid-semester exams.**
3. **Faculty Coordination:**
   - **Faculty members are required to adhere to the academic schedule, conducting internal assessments as planned.**
4. **Timely Feedback and Results:**
   - **After conducting each CIE component, faculty members are required to provide timely feedback to students.**
   - **Results from the internal assessments are recorded and submitted as per the calendar to avoid any backlog before the final exams.**
   - **At the beginning of each semester, an academic calendar is prepared by the academic coordinator based on the schedule provided by University,**

consisting of various curricular schedules like:
- College Reopening Date ·
- Unit Wise Syllabus Completion Details
- IQAC Meeting
- Internal Assessment Test I, II and, III

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

05

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

05

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Co-Curricular and Extracurricular Activities

Our institute strives to integrate cross-cutting issues such as professional ethics, gender sensitivity, human values, environmental sustainability, and related themes into the curriculum. While the university prescribes the syllabus, the college maximizes efforts within these constraints to address these crucial topics. Below are some initiatives undertaken:

1. Gender Sensitivity:
    ○ The college has established a Committee for Women's Anti-Harassment and an Internal Complaints Committee.
    ○ Programs are organized to commemorate Women's Day, fostering awareness and discussions on gender equality.
2. Environment and Sustainability:
    ○ The College promotes environmental protection through tree plantation drives and sustainable development programs.
    ○ The college actively participates in the Swachh Bharat Abhiyan and has conducted at Bhandara Dongar to emphasize cleanliness and sustainability.
3. Human Values and Professional Ethics:
    ○ National festivals like Independence Day and Republic Day are celebrated to inspire patriotic and moral values.
    ○ Social initiatives, including blood donation camps, are organized to encourage a spirit of community service and altruism.

These efforts reflect the college's commitment to creating socially responsible, ethical, and environmentally conscious individuals.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

50

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

580

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

46

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college evaluates students' learning levels and implements specialized programs for both advanced and slow learners, utilizing innovative techniques to enhance their educational experience.

For advanced learners, it may offer enrichment activities, challenging projects, or mentorship opportunities.

For slow learners, tailored support, individualized instruction, and engaging resources can help them grasp concepts more effectively. This dual approach fosters an inclusive environment that meets diverse learning needs and promotes overall academic growth.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
425	**13**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching and learning tools play a crucial role in the field of Information and Communication Technology (ICT) education. These tools can enhance student engagement, facilitate active learning, and provide a more interactive and dynamic learning experience. Here are some popular ICT teaching and learning tools for students:

ICT Enabled Teaching:-ICT enabled teaching includes Wi-Fi enabled class rooms with LCD, Language Lab, Smart Class rooms, etc. The institution adopts modern pedagogy to enhance teaching-learning process. The institution has the essential equipments to support the faculty members and students.

Student Seminars: The Student seminars are organized where in the papers are presented by students on contemporary topics to enrich their learning experience.

Summer Internship Program :- Industrial Visits:- Departments Plan and Organize the industrial visits for students to provide exposure to industrial work culture

Project workProject work is organized in two phases

1)Mini project and 2)Major Projects this is an essential element of each programme

Internship or Field Projects in industry:- Learning Management Systems (LMS): LMS platforms like Moodle, Canvas, or Blackboard provide a centralized online space for course materials, discussions, assessments, and collaboration. Teachers can upload resources, create quizzes, and facilitate communication within the platform.

Interactive Whiteboards (IWBs): IWBs allow teachers and students to interact with digital content in real-time. They can be used for presentations, collaborative activities, and demonstrations.

Practical:- For BBA(CA) Students college conduct practical every day 3/4 hours as per SPPU Syllabus.

Industrial Visit:- College arranged industrial visit in every sem for students.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.ICT Tools provided by the college for teaching learning like Youtube channel, wifi facility, Google classes, zoom classes, online notes laptops or computers used for teaching. Whatsapp group used as platforms to communicate, make announcements, address queries, and share information. The classrooms have adequate and good quality furniture's. The college has tutorial rooms for discussion on Projects, seminar and completing assignments.

All computer labs are well equipped. The practical's are performed as per the SPPU syllabus. The Charts and models are as well displayed in laboratory for trouble-free understanding of practicals. "Mock" Practical exam is conducted in computer laboratories to enhance capabilities of students for better performance in exam. Library: Library is equipped with books, journals, magazines, news paper and e-resources. Library has well-furnished reading room with 24x7 Wi-Fi facility.T&P cell: T&P cell facilitates arranging training session, placement drive. Institute Industry interaction cell arranges site visit, gives guidance to final year students for industrial Projects. Seminar Halls: The College has One Seminar halls with ICT facility for conducting subject matter expert lectures, paper presentation, conferences and workshops.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

13

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Assessment and Evaluation process

This is a two tier system.University defined and

SPPU Pune conducts various examinations to evaluate the students. There are the assessment examinations of the affiliating university such for First and Second year, In-semester examination for third and final year, Pr/Oral exams and End-Semester exam for all. The main written examination is conducted at the end of the semester. The institute has to make sure that the students are ready for these examinations.

University evaluation reforms:

- The CEO and Examination Committee schedules and executes the evaluation process with strict monitoring on regular basis.
- Internal squad comprising of senior faculty members

- oversees the smooth conduction of university theory examination.
  - CCTV cameras are deployed at all class rooms, exam cell and laboratories to monitor the online examinations.
  - Project & Practical evaluation process through Oral Viva & Computer lab practical base (SPPU External Evaluator).

1. Institute defined. Internal evaluation reforms:

The term work evaluation is done by respective course teachers in the mid and at the end of semester. The students refortified about their performance evaluation of students are displayed on notice board through Continuous Assessment Report (CAR). Student can discuss any queries about CAR with the concerned teacher.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

1. Clear Policy Framework

Documentation: Provide a detailed policy outlining the grievance process, including types of grievances.

Accessibility: Make this information easily accessible to all students through websites, and orientation sessions.

2. Formal Submission Process

Online Platform: Set up an online grievance portal where students can submit their complaints. This should include:

A standardized form to capture necessary details (e.g., student ID, course, specific grievance).

An option to upload relevant documents (e.g., exam scripts, previous communications).

3. Acknowledgment of Grievance

Immediate Confirmation: Upon submission, automatically send a confirmation email to the student, detailing the grievance submission date and next steps.

Tracking System: Provide a tracking number for students to monitor the status of their grievance.

4. Dedicated Grievance Committee

Composition: Form a committee with representatives from faculty, administration, and student bodies to ensure diverse perspectives.

Training: Provide training for committee members on grievance handling and conflict resolution.

5. Transparent Investigation Process

Clear Procedures: Outline how grievances will be investigated, including gathering evidence and interviewing relevant parties.

Interim Measures: If necessary, put interim measures in place while the investigation is ongoing (e.g., re-evaluating grades).

6. Communication

Regular Updates: Keep the student informed throughout the process with periodic updates on the status of their grievance.

Final Report: At the conclusion of the investigation, provide a written response detailing the findings and the resolution.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program Outcomes (POs): It represents the knowledge, skills and attitudes the students should

have at the end of a course completion of their respective engineering program.

Course Outcomes (COs): It gives the resultant knowledge and skills the student acquires at the

end of each course. It defines the cognitive processes a course provides.

Mechanism of Communication: The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. Graduate attributes are described to the first year students at the commencement of the programme. Few hours are spent by the teachers

1. Hard Copy of syllabi and Learning Outcomes are available in the departments for ready

reference to the teachers and students

2. The importance of the learning outcomes has been communicated to the teachers in every

IQAC meeting and College Committee meeting

3. The students are also made aware of the same through Tutorial meetings

4. Workshops have also been conducted for developing the Programme Educational

Objectives and Learning outcomes at college level.5. After

attainment of consensus, the same are widely propagated and publicized through various means such as display and/or communication specified here under.

? Website? Classrooms? Department Notice Boards? Meetings/ Interactions with employers or workshops? Parent meet

? Faculty meetings? Alumni meetings? Library

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our college is affiliated to SPP University, Pune We offered Under Graduate, Post Graduate courses under the Faculty of Commerce and Management. For these programs and courses, the College followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the College and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board.

After measuring attainment of POs , PSOs and COs, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five years. In a similar way, the ratio of students' placement is also increasing. We took utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes. Even we took feedback from all the stakeholders in this respect and try to take necessary steps accordingly.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

58

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>www.siddhantmgtstudies.in</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

`00`

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

`06`

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

03

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Siddhant College of Management Studies is committed to raising awareness among students about the needs of the community through a variety of outreach initiatives. Our students actively participate in community service projects, which play a key role in their personal and professional growth. The college organizes several programs in the surrounding community and encourages social events that foster awareness and responsibility among students.

The Institute aims to nurture students, faculty, and staff as

responsible members of the community while promoting their holistic development across various aspects. One of the notable initiatives includes offering free eye exams to both students and staff.

The college also hosts a Blood Donation Camp, which not only promotes a sense of ethical responsibility among donors but also enhances their empathy and compassion. In addition, to raise environmental awareness, the college organizes tree plantation events, encouraging students to actively engage in preserving nature.

To promote cleanliness and hygiene, SCMS organizes the "Swachh Bharat Abhiyan" to inspire students to take pride in their surroundings and practice cleanliness.

These outreach activities significantly impact students, boosting their confidence, leadership skills, and fostering meaningful relationships with their peers and the broader community. Moreover, these programs help raise awareness and encourage the development of students' hidden talents. All outreach events and initiatives by the Institute's Society and Committee are shared, updated, and promoted via class WhatsApp groups and social media platforms, ensuring wide participation and visibility.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

04

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

30

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

09

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

SCMS has a well-developed and spacious campus. The Main building of SCMS includes Principal office, Admin Office, HOD cabin, Library, Computer Labs, Lecture Hall, and Operational Classroom for Students and Faculty rooms for Teaching Staff.

It is equipped with modern facilities and learning resources to achieve academic excellence according to its vision and strategic objectives.

The infrastructure facilities and learning resources are categorized as under:

- Learning Resources include resources and infrastructure required for library, computer labs, classroom for teaching, events, meetings and seminars.
- Support facilities include hostels for non-resident students, canteens, Transportation
- Utilities include safe drinking water, Restrooms and power generators. Classes are scheduled for optimal utilization of the available physical infrastructure.

Our College has one of the best facilities for teachers, Students regarding teaching and learning. Here we provide one Smart operating class with Smart board, Projector. And another 6 classroom for lecture purpose. The statutory body states that there are enough classrooms, two computer labs, and one internet lab available for students and faculties. The college provides two classrooms with 146 square metres of carpeting and Wi-Fi connectivity. The college offers students more than sixty PCs with internet connection in the computer lab. The computer lab's 213 square metres of carpeting. The lecture hall contains an approximate 114 square metres of carpeted floor space and is ICT-equipped.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Siddhant College of Management Studies (SCMS) is committed to providing an all-round education that goes beyond academics. Recognizing the importance of physical, mental, and creative well-being, the institution has made significant investments in developing comprehensive facilities for cultural activities, sports (both indoor and outdoor), a gymnasium, and a yoga center. These facilities are designed to nurture students' talents, promote fitness, and enhance their overall personal development. This report assesses the adequacy of these facilities and highlights how they contribute to the growth and holistic development of students at SCMS.

Cultural Activities

Sports and Games

Gymnasium

Yoga Centre

Siddhant College of Management Studies has established a comprehensive and modern infrastructure that caters to the cultural, sports, fitness, and wellness needs of its students. The institution's facilities for cultural activities, sports (indoor and outdoor), gymnasium, and yoga center are well-designed, adequately equipped, and regularly maintained, ensuring that students have the resources and support necessary to thrive in these areas.

The availability of such facilities plays a vital role in fostering holistic student development, promoting physical fitness, mental well-being, and the development of creative talents. SCMS remains committed to continuously improving and expanding these facilities to provide a balanced and enriching experience for all its students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

70 lakhs

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

A library collection can include books of all publications, periodical, newspapers, manuscript, and our library offers the resources and encourages the thinking process, creativity, inquisitiveness and makes the learning more fruitful. The function of library is to provide textbooks, reference books,, research, Projects conducted till date on various subjects to students, teachers and researchers. It tracks and circulates all of the library's materials. Access comprehensive information about the library's collection, including books that have been checked out and those that have been returned, at their signatures in record register, which has saved them important time. The college library offers an extensive collection of books, periodicals, magazines, newspapers. It now has 4050 books, 25 journals and 23 periodicals. The Institute library offers a variety of resources to students, faculty, and staff, including course syllabi, exam questions, project reports, open stack access, a reading area, and newspaper clippings. A reading room with 150 seats, area of 645 square meters. There is a Digital Library in the college library where students may download e-journals and articles, as well as numerous paid and free databases. There is an Internet-connected computer at the library also. Initiatives taken by the College, are the following : 1. Free WI-FI, internet access, download and printout facility have been provided. 2. Reprographic facilities. 3. Organization of Book Exhibitions/Display of new books. 4. Proper system of feedback from users to improve library services. 5. System of recommendation for purchase of books through Departments.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

306201

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

10

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

When it comes to creating a contemporary, dynamic learning environment, we at Siddhant College of Management Studies (SCMS) understand how important technology is. As part of our

dedication to offering a top-notch educational experience, we constantly modernize and improve our IT infrastructure to satisfy the changing demands of staff, instructors, and students. The ongoing enhancement of our Wi-Fi infrastructure is one of the main areas of attention. We make certain that every academic and common area of the campus has dependable, fast internet connectivity. Expanding bandwidth, improving connectivity, and strengthening security standards are all part of our routine Wi-Fi updates, which guarantee smooth access to study materials, online resources, and collaborative platforms. Apart from Wi-Fi, SCMS makes investments in updating software, maintaining cutting-edge hardware, and enhancing computer laboratories to provide

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

110

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

`1 lacks`

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

`Siddhant College of Management Studies is dedicated to offering a supportive learning environment that encourages both academic success and all-around growth. The effective administration, upkeep, and use of the school's academic, support, and physical facilities demonstrate this dedication. In order to meet the demands of students, instructors, and staff, these facilities include labs, libraries, computer labs, classrooms, and other infrastructure components. To guarantee that these facilities are kept in top shape and used efficiently to fulfill the educational goals, the college has set up explicit policies and processes.`

`Maintenance: A group of knowledgeable technicians keep the labs in good working order by making sure all of the instruments and equipment are operating as intended. Every month, routine calibrations and checks are performed, and any necessary repairs are taken care of right away. Staff and students receive training on laboratory safety measures, and safety rules are enforced. Use: Classes, hands-on training, and research activities are planned in the laboratories. The laboratory sessions are prearranged by department heads and faculty. Periodically, special training sessions and workshops are planned to guarantee optimal utilization.`

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

11

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

24

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

81

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

81

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

C. Any 2 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

6

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

10

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

There is a student council in every department. Students are encouraged to engage in extracurricular and co-curricular activities outside of the classroom by the student council. The NSS coordinator, sports coordinator, and cultural coordinator are only a few of the events that the Students' Council plans. The associations conduct the events under the direction of the academic representatives.for student activities: Overseeing various association-related tasks. • Participating in workshops, career counseling seminars, intercollegiate competitions and conferences, and award delivery ceremonies sponsored by the college. • Participating in various projects and celebrating cultural events. The student coordinator handles a number of duties to ensure the seamless and effective running of the college's numerous events, such as announcing events in class to entice students to attend, collecting student names from the class, planning programs, setting up stages, comparing, and organizing events.

Organizing an annual college-level social event that combines athletic and cultural events is one of the student council's activities. • Celebrating important national festivals to promote patriotism, such as Republic Day and Independence Day • To organize Teacher's Day, blood drives, tree plantings, and other events. Cultural activities include the following: The program for induction • Shiv Jayanti

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

01

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

By providing financial or other types of support, the existence of a registered alumni association can significantly aid in the growth of SCMS. Graduates of educational institutions create these societies in order to maintain their ties to their alma mater and support its expansion and prosperity. One of the primary contributions of a recognized alumni association is financial support. Many alumni associations collect money through their membership fees. These funds could be used by the school to offer services for student support. The alumni association's financial contributions can help the university meet its growing needs and constrained resources.

An alumni meet-up with an induction event (Umang) was held by the college. Alumni get together, meet with newcomers, and exchange ideas. In addition to financial support, alumni associations offer many forms of assistance. They can help promote the school by organizing events, holding alumni get-togethers, and maintaining a strong online presence. Participating in these programs can improve brand recognition and attract more prospective students and donors. Alumni associations can also be a great resource for students in need of professional guidance and mentoring by organizing workshops, networking events, and job fairs. These courses can help students become more employable.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

6.1.1-The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the institution reflect the values and objectives of the founders. The vision and mission are as follows:

Vision:

- **Empowerment of common rural students through quality education to meet the global challenges at the lowest cost.**

Mission:

- **To foster academic excellence through innovative teaching learning methods.**
- **To inculcate research and entrepreneurial skills.**
- **To create an attitude practicing social conscience.**
- **To actuate students to practice sustainable leadership through innate skills.**
- **To provide quality education to all students irrespective of caste, creed, religion and socio-economic status to uplift the society as a whole.**
- **To maintain excellent academic standard through**

innovation and effective teaching learning method in a joyful environment.
- To mould the student as a golden citizen.
- To create a learner-friendly environment to make learning a joyful and fruitful experience.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution was established in 2004. Since then, the structure of the Institution has remained participative and decentralized. There is a permanent Principal in the Institution. There is no post of Vice Principal in the Institution. In the absence of the principal, Head Of Department (H.O.D) are given charges to handle the administrative and academic jobs of the Institution. The principal is authorized to take any decision for the welfare of the students and the Institution. The members of the CAYMET do not interfere in the decisions taken by the principal for the smooth running of the Institution. They are informed of the important decisions taken and their formal and informal approvals are taken as the case may be. In the meetings with the member of the CAYMET, the Principal gives the reports of the administrative and academic activities of the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

6.2.1 THE INSTITUTIONAL STRATEGIC/PERSPECTIVE PLAN IS EFFECTIVELY DEPLOYED

Institutional Strategic Goals

1. **Effective Leadership and Participative management**
2. **Constant Internal Quality Assurance System**
3. **Student's Overall Development through Participation**
4. **Employees Advancement & Welfare**
5. **Escalating Placements**
6. **Proper Discipline**
7. **Women/Student/Faculty Grievance**
8. **Financial Planning & Management**
9. **Institute – Industry Interaction**
10. **Constant Growth in Research and Development**
11. **Alumni Interaction and Outreach activities**
12. **Mounting Physical Infrastructure**

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

ADMINISTRATIVE SETUP: With the hands-on experience of the management, the Institutional Management is designed in a scientific way with transparency to get the optimum results out of it. A hierarchical set-up is established from top management to down the level clearly demarking the Duties, Responsibilities, Accountability and Authorities at every

stage. Siddhant College Of Management Studies (SCMS) has been established in 2004. It has a Governing body to monitor and achieving the vision and mission of the institution. It has an effective organizational structure which monitors and improves the institution.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user interfaces	[View File](#)
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The welfare measures for the teaching and non-teaching staff are successfully implemented in the Institution, the following benefits are given to the teaching and non-teaching staff:

- **Schemes as per Maharashtra Govt. norms such as Earned Leave, Medical Leave, Maternity Leave etc.**
- **Promotions/ upgradation /career advancement etc as per AICTE norms for faculty and for Non-teaching staff as per Maharashtra Government promotion rules.**
- **Encouragement and Financial Support to the faculty & staff to attend workshops, conferences, and other faculty & staff development / Training programmes including leave for attending the same for the career development and progression of the teaching as well as non-teaching staff.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

00

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The institution has performance based appraisal system for the assessment of teaching and nonteaching staff. The appraisal report is based on the annual performance of the employees on the basis of their academic, research and other extra- curricular activities.

Performance appraisal system for teaching staff :

The teacher, as a person and teacher as performer, is also one of the mandatory assessment for his/her performance is appraised through his/her implementation of innovative methodologies in classroom lectures, seminars, tutorials, course delivery, question paper setting and evaluation, updating of materials etc. Besides, student feedback and pass percentage of the course are also considered. The performance of the faculty is evaluated based on professional contribution to academics, contribution to short term training courses, performing invigilation duties, contribution to College administrative bodies such as college academic council, R&D council, planning and development committee, NAAC, etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

6.4.1 Institution conducts internal and external financial audits regularly. Enumerate the various internal and external financial audits carried out during the last five years:

The institute has the budgetary control system to monitor the effective and efficient use of financial resources. Many reforms were brought in the financial administration of the institution. Financial committee headed by the principal and representations of the management, teaching staff and administrative staff will be sought budgetary requirements

from various departments and cells. At the beginning of the academic year the annual budgets are prepared, reviewed and approved by the finance committee. The finance committee has fixed the limits of total recurring and non-recurring expenditures based on the income and resources of the institution.

The institute regularly follows internal and external financial audit system. The institutional accounts are audited regularly by both internal and statutory audits.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

6.4.3 Institutional strategies for mobilization of funds and the optimal utilization of resources.

The institution always monitors the effective and efficient use of available financial resources for the infrastructure development to support teaching learning process. Siddhant College of Management Studies is a self-financed private institution, tuition fee is the main source of income. Along with tuition fee, research grants from various Government and Non Government agencies, consultancy projects and funding from alumni are add on resources for mobilization of funds. These funds are utilized for all recurring and non-recurring expenditure. The institution has a well-defined mechanism to

monitor effective utilization of available financial resources for the development of the infrastructure to augment academic needs. All the administrative and academic heads along with coordinators of different cells (viz., research committee, placement cell, library advisory committee (for the purchase of books / journals), purchase committee (for repair and maintenance cost) software and internet charges, printing and stationary, equipment and consumables, furniture and fixtures), NSS cell, sports, cultural committee etc., will submit the budget requirements for the coming academic year. The finance committee prepares an annual budget estimate duly considering the proposals received and also the recommendations of the principal and management. All the major financial decisions are taken by the institute's financial committee and Governing Body (GB). Institute adheres to utilization of budget approved for academic expenses and administrative expenses by management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Upload two examples of best practices institutionalized as a result of IQAC initiatives

IQAC is one of the major policy making and implementing unit in our college. It strives hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and growing need of students. It assesses and suggests the parameters of quality education.

However following may be two examples of best practices institutionalized:

- **Academic Audit through IQAC:**

The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education. Academic Audit Committee is set up for this purpose. At the beginning of academic session, the committee collects academic plan including publication, extension activity, collaboration, innovative and best practices, assignment, ICT based activity, students competition, seminar and workshop supposed to organize for better performance. The Committee evaluated plan submitted by the departments and committees, twice in an academic session as per the academic plan and reviewed their academic progress. The report of the committee was submitted to the IQAC and the same is put in the College Development Committee for discussion, suggestion and approval.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

6.5.2 The institution reviews its teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the central body within the college monitors and review the teaching-learning process regularly. Based on feedback various innovative activities and reforms were introduced. The improvements based on feedback implemented are:

A)IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes:

The standard methods of teaching, learning, and evaluation which are proven over the years are being followed.

Academic Calendar: Based on the University Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops/ FDP's/ Hands-on-series and many more.

Preparation of lesson plan for each Semester: The lesson plan is prepared by the faculty members for all the subjects they teach in that particular semester. Enriching the curriculum with guest lectures, industrial visits, and Internships

Daily lecture Record: Everyday faculty prepare and submit details of the lecture along with the topic covered.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In compliance with Article 16, the college launched many CSR (Corporate Social Responsibility) initiatives, such as "Equal Opportunity" and "Constitutional Rights for Women". Human self-esteem, social and natural impartiality, and universal human rights are all encouraged and upheld at Siddhant College of Management Studies (SCMS). Furthermore, it acknowledges the necessity of putting in place a Gender Harmony and Anti-Sexual Harassment Policy to encourage an Additionally, it recognizes the need to implement an Anti-Sexual Harassment and Gender Harmony Policy in order to promote an Anatmosphere free from sexual harassment anddiscrimination andsocial security,preventionand counselling.. Social Security benefits: Social security is a priority of Siddhant College of Management Studies not only for its employees but also for others living nearby.The SCMS campushas astrong security system inplaceand allpeopleand vehicles are repeatedlyscreenedat entry points.Security checks visitors before issuing IDs, and students use ID cards at all times.Students and faculty often receive safety and security tips.to ensure the rights of women to be free from sexual harassment and to live in a safe environment

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power	B. Any 3 of the above

efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Siddhant College of Management Studies is striving to achieve "zero waste" and minimise its operational impact on the environment by adhering to the "reduce-reuse-recycle" principle. We exercise careful budgetary control over our purchases as a first step towards reducing waste. E-waste management: The working components of the electrical and electronic equipment that was salvaged and put to use have been placed in a different room. Inventory management: Data about the origin and intended use of e-waste disposal is systematically documented in registers.Liquid Waste Management: It is the process of removing contaminants from waste water. The trust keeps a sewage treatment plant on the land to deal with the liquid waste. Reclaimed water is utilised for gardening and car washing. Paper Recycling : The Eco Club is in charge of the Paper Recycling Unit that was set up on our college's campus. The truth is that this department uses waste paper that has collected from other departments to make recycled paper that can be used for various reasons.The paper recycling unit uses waste paper that has accumulated from several departments to make recycled paper that may be used for a variety of applications.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In order to foster an atmosphere that upholds ethical,

cultural, and spiritual values among students and staff, the institution plans and conducts a number of events aimed at building a country of young with noble attitudes and moral responsibility. In order to cultivate the emotional and Religious sentiments among the staff and students, memorial days are organized and supported by the administration on campus to promote social peace and unity in addition to providing entertainment and leisure. The institution's belief in the equality of all cultures and traditions is demonstrated by the fact that students from all castes, religions, and geographical locations study side by side without facing any form of prejudice. We do not tolerate any form of prejudice towards cultural, regional, linguistic, communal socio-economic, or any other diversity, notwithstanding the institution's heterogeneous socio-cultural background or language differences. It is clear from the fact that students from all castes, religions, and geographical areas are learning together without facing any form of prejudice that the school upholds the equality of all cultures and traditions. We are tolerant of linguistic, cultural, regional, socioeconomic, and other diversity, even if the institution's members come from a variety of socio cultural backgrounds and speak different languages.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is proud to have started the Tree Plantation Program, which aims to advance students' development as better citizens of the nation by focusing not just on their strong academic backgrounds. In this sense, the institute uses a variety of activities and events to foster a sense of solidarity among the student body in addition to providing professional legal education. Numerous academic departments have long engaged in the practice of planning events that serve to both inspire and encourage students to embrace a variety of behaviors that uphold the "Unity in Diversity" of

our nation. The goal of the Green Initiative is to make the environmental sector competitive enough to enable the achievement of greenhouse gas emission neutrality. The College observes Independence Day, Republic Day, and Shivaji Maharaj Jayanti on February 19 with great fervor. Dandiya celebration on 4th October 2023, On November 25/11/ 2023, "Sanvidhan Divas" Constitution Day was observed. Students took part in elocution and quiz contests with all of their knowledge, which helped to promote the ideal constitutional principles and the fundamental rights and duties of Indian citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The group organizes official holidays and foreign festivals as part of its commemoration events. 26th January - Republic Day, observed on January 26 as a national holiday, honors the adoption of India's constitution on that day in 1950. 15th August - Independence Day is celebrated on the 15th of August. The 7th annual World Yoga Day was successfully conducted by our BBA/BCA and B.com students and NSS members at Siddhant College of Management Studies on June 21, 2023. Teachers Day - Every year on September 5th , we celebrate Teacher's Day . Shivjayanti : We celibrated Shivaji Maharaj Jayanti on19th February.Fresher's Welcoming Party - On December 28, 2023, senior college students and recent arrivals interacted on campus for the induction ceremony. The opportunity for the freshmen to demonstrate their abilities and network with the more seasoned staff members made it a terrific event. Since the SCMS Annual Cultural Festival's start, students have planned events to combine fun, education, creativity, innovation, and novelty.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.Beti Bachao, Beti Padhao :

'Save the girl child, educate the girl kid' is the translation of the phrase Beti Bachao, Beti Padhao. The program seeks to increase the effectiveness of welfare services for girls and educate the public against gender bias. These instructions are intended to be used as a reference with all the practical information required regarding the elements of B.B.B.P. and how to apply, track, and report it at different levels. These are also meant to be a useful reference guide for policy direction and oversight for authorities at the federal, state, and union territory (UT) levels.

2. Communication and Soft Skill Development

Development of Soft Skills and Communication: Communication skills are the aptitudes you employ when exchanging various types of information. Sharing new ideas, feelings, or even project updates are a few examples. Speaking, listening, observing, and empathizing are all necessary for good communication. Learning effective communication will improve your relationships, career, and problem-solving abilities in addition to helping you develop your soft skills. One of the main reasons skills are appreciated in today's world is that they may be applied right away to the task at hand.

File Description	Documents
Best practices in the Institutional web site	[View File]
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

According to this perspective, our college has a goal statement, and we constantly work to improve the quality of students in the ruler area. Regarding our mission and vision, the college consistently strives to include uniqueness into its work. Many of the students at our college come from the nearby communities. There are more female students than male students. The majority of students from rural areas come from disadvantaged backgrounds, yet their talent, intelligence, and humility are not lacking.

The college's top priority is to offer high-quality postsecondary education with the goal of improving the necessary knowledge and abilities. The year 2008 saw the founding of this college. The primary goal was to give rural students in this region, particularly those who were girls, the chance to pursue higher education in order to advance their families' financial well-being. According to its mission statement, HEI provides its students with the chance to actively engage in all extracurricular, curricular, and extension activities, including those that promote professional, cultural, and social consciousness, alertness, and responsiveness.

They get the chance to compete in a variety of university- and state-level cultural competitions thanks to the cultural department.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

A plan for next academic year

Siddhnat College of Management Studies has various plans and strategies for next year. For improving students practical knowledge we plan Industrial visits and MoU to industries.

To increase social awareness among students will conduct blood donation camp. to increase nature love will conduct tree plantation.

As college has MoU with NDRF Which is near to college. wll plan to organise some demo sessions when emergency situation is occur.

Institute will conduct various seminar and workshop regarding soft skills and personality development.

For students after graduation students need a career in various feild includes government jobs so college will conduct seminar on Career Counselling and Competetative exam.